

**Constitution and Bylaws
Seaboard Chapter of the Antique
Motorcycle Club of America**

Organized December 3, 1974

Article 1 Title and Purpose

Section 1

The title of this organization shall be the Seaboard Chapter of the Antique Motorcycle Club of America

Section 2

The purpose for which this organization is created, is to be devoted to the hobby of seeking out, preserving, restoring and exhibiting antique motorcycles, and to the exchange of fellowship and information.

Section 3

This chapter shall affiliate with and adhere to the by-law's of the parent organization, The Antique Motorcycle Club of America, Inc.

Section 4

The meetings of the Seaboard Chapter shall be designated by the members and availability of the meeting location. No less than four times a year.

Article 2 Officers

Section 1

The officers of this Chapter shall comprise of, President, Vice President, Treasurer, Secretary.

Section 2

Elections of officers identified in Article 2, Section I shall take place in September of each year.

Section 3

President shall serve no longer than two consecutive terms.

Article 3 Election of Officers

Section 1

The term of office shall be one year or until their successors are elected and installed.

Section 2

Nominations of officers shall take place at a meeting prior to September elections. Elections will take place in September and nominations will close immediately prior to voting. Any active member in good standing, provided however, that such nomination be regularly seconded by some other member in good standing. Voting will be by numbered ballot and mail in ballots will be accepted.

Section 3

Candidates for President must be a member in good standing for one year in the Seaboard Chapter and the AMCA.

Article 4 Duties of Officers

Section 1

President, which shall preside at all meetings; shall appoint all committees, preserve order, enforce all provisions of the constitution and bylaws, and in case of a tie vote, cast the deciding vote. He shall be ex-officio a member of all committees and shall appoint Chapter Judge and Editor.

Section 2

Vice President, shall execute the office of the President, Treasurer, and Secretary and perform the duties of their office in the absence of any of the above officers.

Section 3

Secretary, shall keep a record of all meetings of the Chapter in a book provided for that purpose, receive and answer all communications and dispose of same as the Chapter may direct. Secretary shall also be responsible for keeping the official active membership list.

Section 4

Treasurer, shall receive all monies and keep a record of same, turn all monies received over to the treasury, making a receipt of the same, at each meeting shall present a financial report showing money received, bills paid and unpaid, and balance on hand. All monies received shall be deposited in a bank as may be named by the Chapter. All expenditures are subject to authorization by Chapter vote prior to said expenditure. Special cases shall be approved by the President.

After elections the Treasurer will meet with the incoming officers to audit the Chapters finances prior to the next calendar year.

Article 5 Membership and Dues

Section 1

Any person who is a member in good standing, in the Antique Motorcycle Club of America, Inc. and who is preserving, restoring to who has a sincere interest in antique motorcycles shall be eligible for membership.

Section 2

Application for membership must be made in writing to the Membership Chairperson upon forms furnished for that purpose and accompanied by the necessary fee.

Section 3

Every application for membership must be properly filled out and signed by one member in good standing. Every application shall be read and the AMCA member introduced.

Section 4

At the Chapter meeting the applicant will be voted to membership by a show of hand vote.

Section 5

The current amount of dues shall be set at the annual election meeting by the membership at that meeting and paid in the first quarter of the following year.

Section 6

A member in good standing of the Seaboard Chapter shall be a person who has current membership in the AMCA, Inc., and whose dues to the Seaboard Chapter are not in arrears.

Section 7

Charter members shall be those members who paid dues at the original organizational meeting, held December 3, 1974.

Section 8

Honorary members of the Seaboard Chapter shall pay no dues and are entitled to all club privileges including the right to vote and hold office. Honorary Members of the Seaboard Chapter must continue to be dues paying members of the National AMCA, unless they are already National Honorary Members.

Section 9

AMCA membership is considered to be a "Family" membership, including the "Active" member and a spouse, domestic partner or minor child sharing the same address. Families of members are invited to attend all club-sponsored functions.

Article 6 Committees and Appointed Positions

Section 1: Technical Committee

There shall be a standing technical committee responsible for the classification and standard for judging member's machines and all other technical matters.

Section 2: Committees

Committees shall be established by the President based on need. Committees shall consist of volunteers or be appointed by the President. Committees will operate under the following guidelines:

- A committee must consist of at least one Chapter Officer and one Chapter member that is not an officer.
- Committee members can be added, changed or dismissed at any time.
- A committee may petition the Chapter for funding at the time the committee is formed or anytime thereafter. The amount allocated to the committee must be voted on by majority vote at a Chapter meeting.
- The committee is required to report to the Chapter a minimum of one time at a Chapter meeting to solicit feedback from the membership. It is also the membership's responsibility to provide feedback to the committee members at the meeting or anytime the committee is in place.
- After the committee has reported to the membership and solicited feedback from the membership the committee may provide their final report to the Chapter at the next Chapter meeting. After the final committee report the matter is closed for discussion and the Chapter will vote on the committee's proposals.
- If the committee fails to get a majority vote the committee can start the process over, dissolve the committee based on majority vote of the membership or a new committee can be appointed by the President.

Section 3: Chapter Judge

Chapter Judge shall be any member of the Seaboard Chapter appointed by the Chapter President. Duties of the Chapter Judge shall be to organize and conduct the judging of motorcycles at any Chapter meet and it shall be his duty to award trophies.

Section 4: Chapter Editor

Chapter Editor shall be any member in good standing of the Seaboard Chapter who is appointed by the Chapter President. Duties of the Chapter Editor shall be the notification of the membership of any events important to the Chapter, publication of the Chapter Newsletter, keep a correct record of all events important to the Chapter and perform all other duties as may be requested by the Chapter.

Section 5: Chapter Historian

5.1. Appointment

- 5.1.1. Appointed by current Chapter President for 5 years. At the end of the 5 years the current Chapter President can chose to keep the current Historian or appoint a new one.
- 5.1.2. Officers can choose to change the appointment at any time during the 5-year period if the current Historian does not meet the duties of Historian.
- 5.1.3. Historian can not be a current officer of the Seaboard Chapter
- 5.2. Duties
 - 5.2.1. Maintain archives in a manner that meets or exceeds the annual audit (the accountability).
 - 5.2.2. Maintain accurate records of materials in the archive
 - 5.2.3. Maintain advertisements for Seaboard material and seek out items relative to Chapter history
- 5.3. Material to be archived:
 - 5.3.1. Chapter newsletters
 - 5.3.2. Pictures and articles of Chapter members and events Chapter members participated in
 - 5.3.3. Other items to be defined by membership as needed.
 - 5.3.4. In the case of archived items that are on loan to the Chapter and the owner passes away the Historian's duty will be to notify the estate of the deceased with regards to those items and return the items to the estate if requested.
- 5.4. Accountability
 - 5.4.1. Chapter officers can audit the archives anytime and will do a mandatory audit the archives during the first month of office following Chapter elections
 - 5.4.2. Chapter officers and historian will determine type of storage container required for archived material at every audit or when the Historian feels the current medium is not sufficient. Based on the evaluation of the officers and historian the requirements will be made to the membership and voted on.
 - 5.4.3. Material offered for the archives will be determined by the following method:
 - 5.4.3.1. Officers and current Historian will determine relevance of an item to determine if it should be in the archives.
 - 5.4.3.2. If admitted to the archives the officers and historian will determine it's monetary value.
 - 5.4.3.3. Every 5 years the archived inventory will be re-evaluated by committee for relevance to the Chapter and current monetary value.
 - 5.4.3.3.1. If an item is determined to not be relevant it will be given back to the donor.
 - 5.4.3.3.2. If the item is Chapter property or refused back by the donor it will be auctioned off at a Chapter sponsored auction and the proceeds will go the Chapter.
 - 5.4.4. For material on loan to the chapter a waiver will be signed by the donor to avoid liability issues for Seaboard Chapter. The waiver will state the following:
 - 5.4.4.1. The Chapter historian is solely responsible for the material

5.4.4.2. The monetary value of the donated item will be established at the time of donation and recorded

5.4.4.3. The reassessment of relevance and monetary value will be re-established at yearly audit

5.5. Sign Out of Archived Materials

5.5.1. Only Chapter Members in good standing can sign materials out.

5.5.2. There is a 30-day maximum on signed out materials. Extensions are allowed by officer's discretion only.

5.5.3. The Historian can allow a 30 day sign out without officer approval

5.5.4. Requests for more than 30 days (such as loan to a museum) must be presented to officers and there may be a waiting period

Section 6: Membership Chairperson

The Membership Chairperson shall be any member in good standing of the Seaboard Chapter who is appointed by the Chapter President. Duties of the Membership Chairperson shall be to process membership applications for the Seaboard Chapter, collect the dues for the Treasurer, create the membership mailing list for the Editor, report on members that are arrears of their dues and resolve membership application problems.

If the Membership Chairperson feels the need to establish a Membership Committee this will be addressed at a meeting. There may also be additional duties requested by the Chapter.

Article 7 Order of Business

1. Call to Order
2. Roll call and collection of dues
3. Reading of minutes
4. Treasurers report
5. Old business
6. Report of committees
7. New business
8. Good and Welfare
9. Adjournment

Article 8 Membership Rules

Section 1

This Chapter shall not disband so long as there are eight (8) active members.

Section 2

In the event of disbandment all monies or assets shall be transferred to the National Club Treasury or another non-profit organization of the remaining member choice.

Section 3

Five members in good standing shall constitute a quorum for the transaction of business, financial or otherwise, at any regular Chapter meeting.

Article 9 Resignation of Officers**Section 1**

An officer can resign by submitting a letter of resignation to the Seaboard Chapter secretary or by attending a meeting and announcing his resignation.

Section 2

The President may appoint a member in good standing to fill that position until the annual election is held for that position.

Approved Motions Not added to the Constitution

- End of January is the suggested date for the Winter Dinner
- End of September is the suggested date for the picnic

Changes made for January 1, 2001

The purpose of changing the Seaboard Chapter Constitution was brought about by evolution over the years in the Seaboard Chapter that conflicted with the existing Seaboard Constitution and to align itself with changes that have taken place in the AMCA. A committee was formed to look into this and met on March 31, 2000 attended by Bruce Venner (Vice Director), John Scholz (Secretary) and Ron Papasso (Editor) to make a draft of the changes. This draft was presented to the Seaboard Membership on the October 8th meeting to evaluate. After incorporating some minor changes voted on at that meeting, the revised Seaboard Chapter Constitution was adopted by the Seaboard Chapter for January 1, 2001 pending approval by the AMCA.

Changes made for March 2002

Added Article 9 covering the resignation of officers. This was discussed at the March meeting and a motion to accept this addition to the constitution was approved. It will be brought up at the May 2002 meeting and sent to the AMCA for final approval.

Changes made for March 26, 2004

- 1) Titled the appointed positions in Article 6 with the name of that position
- 2) Added Section 5, Chapter Historian

Changes made for May 15, 2011

- 1) Created the position of Membership Chairperson (Article 6, section 6) and adjusted duties of Treasurer concerning membership and dues to the Membership Chairperson (Article 4, section 4 and Article 5, section 2).
- 2) Revised the process committees operate under (Article 6, Section 2).
- 3) Put the change history on its own page.
- 4) Adopted at the May 15, 2011 Seaboard Chapter meeting pending approval by the AMCA.

Changes made for November 21, 2011

The changes made in May 15, 2011 were not reviewed by the Nat'l until November 21, 2011. Below is the Email approval and suggestions for changes. The changes in Fred Davis email have been incorporated:

From: [Davis Motorcycles](#)
To: rvpapasso@prodigy.net
Sent: Monday, November 21, 2011 8:17 AM
Subject: Seaboard Chapter By-laws

Ron

Thank you for reminding me to do my job. I do sincerely apologize to you and the Seaboard Chapter for my oversight.

Upon reading the Constitution and By-laws of Seaboard Chapter, I find that all changes mentioned as of May 15, 2011 are acceptable and approved. I would like to make the following observations regarding the Seaboard Chapter Constitution and By-laws.

- Article 5, Section 6, please replace A.M.C. with AMCA, Inc.

- Article 5, Section 8, Honorary Members of Seaboard Chapter must continue to be dues paying members of the National AMCA, unless they are already National Honorary Members. (AMCA Policies and Procedures Manual, July 1, 2011 edition, APPENDIX J, Page 47, AMCA Honorary Membership Program, Background and General Criteria, First Paragraph states, "Current AMCA membership by the nominee is required")

- Article 5, Section 9, AMCA membership is considered to be a "Family" membership, including the "Active" member and a spouse, domestic partner or minor child sharing the same address.

- Article 8, Section 1, All Chapters of AMCA are required to have at least Eight (8) members.

A letter of approval by US Mail will follow this email.

Thanks again for the reminder.

Best Regards,

Fred Davis, AMCA Director of Chapters



THE
ANTIQUe MOTORCYCLE
CLUB of AMERICA



November 21, 2011

Mr. Ronald Papasso
33 Woodvale Drive
Atco, NJ 08004

Dear Ronald

Please, accept my sincere apology to you and the Seaboard Chapter for not responding to your earlier email regarding changes to the Seaboard Chapter Constitution and By-laws.

All changes are acceptable and approved.

The following statements were copied from my November 21, email:

I would like to make the following observations regarding the Seaboard Chapter Constitution and By-laws.

Article 5, Section 6, please replace A.M.C. with AMCA, Inc.

Article 5, Section 8, Honorary Members of Seaboard Chapter must continue to be dues paying members of the National AMCA, unless they are already National Honorary Members. (AMCA Policies and Procedures Manual, July 1, 2011 edition, APPENDIX J, Page 47, AMCA Honorary Membership Program, Background and General Criteria, First Paragraph states, "Current AMCA membership by the nominee is required")



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Article 8, Section 1, All Chapters of AMCA are required to have at least Eight (8) members.

Thank you for keeping the National AMCA aware of Seaboard Chapter activities and congratulations on your 37 years as an AMCA Chapter.

Best regards,

Fred Davis, AMCA Director of Chapters